



**WILL ROBERTS  
TAX COLLECTOR**

**Affidavit for Partial Payments**

Florida Statute 197.374 provides for partial payment of current year taxes and assessments on both real and tangible personal property taxes prior to April 1. A partial payment is defined as a payment that is less than the full amount of taxes due. Partial payments may not be accepted for accounts participating in the installment payment plan.

**If a taxpayer enters into an agreement with the Tax Collector, a \$10 processing fee will be assessed for each payment, a partial payment is not eligible for any applicable discount, and the taxpayer has the responsibility to ensure that the remaining amount due is paid. Any remaining balance that is not paid before April 1 becomes delinquent and must be paid in full.**

**Any taxes not paid in full in one of the Tax Collector Offices by 5 p.m. on the last business day in May will result in a tax certificate (tax lien) being issued on the property.**

Name: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

\_\_\_\_\_ I understand that I will be charged a **\$10 processing fee** for each partial payment, including the final payment.  
**Initial**

\_\_\_\_\_ I understand that I am **not eligible for any applicable discount**.  
**Initial**

\_\_\_\_\_ I understand that I am responsible to ensure the remaining amount due is paid.  
**Initial**

\_\_\_\_\_ I understand that the total tax due must be paid in full in one of the Tax Collector Offices by 5 p.m. on May 31 to avoid a tax certificate (tax lien) being sold for the remaining balance.  
**Initial**

_____ <b>Signature</b>	_____ <b>Date</b>
_____ <b>Email Address</b>	_____ <b>Phone Number</b>

**Please return signed affidavit with the first payment to the following address:**

123 W Indiana Ave Room 103 DeLand FL 32720

Email signed copy to:  
[taxcollector@vctaxcollector.org](mailto:taxcollector@vctaxcollector.org)

Partial payments may be made online (after this Affidavit and the first payment is processed) using an e-check, debit card, or credit card at [vctaxcollector.org/pay](http://vctaxcollector.org/pay). The Tax Collector has contracted with a third-party vendor to provide this service. The third-party vendor charges a service fee.

**Partial payments are not available for payment of any delinquent taxes.**

For all questions regarding the partial payment affidavit, please call 386-736-5938.

**Office Use Only**

Clerk
Extension
Date Keyed